



Juried Holiday Arts & Crafts Bazaar

Call for Vendors

Event: November 1, 2025 | 10 a.m. - 3 p.m.

Application Deadline: September 15, 2025

Invitations Sent: September 20, 2025

Application Fee: \$10 | Booth Space: \$25 | Electric Access: \$10

Questions: llorentz@meridianstreet.org



Meridian Street United Methodist Church | 5500 N. Meridian Street | Indianapolis, IN 46205

Rules & Guidelines

1. Eligibility

- All participating vendors must be accepted through the jury process.
- Only handmade, original work will be considered. No resale, mass-produced, or imported goods (example: Temu).
- Artists and crafters of all faiths and backgrounds are welcome, but items should be family-friendly and in keeping with the church's values.

2. Application Process

- Complete the application form and submit the required photo(s) of your work.
- Applications must be received by September 15, 2025.
- A non-refundable application fee of \$10 is due at submission.
Booth fees of \$25 are payable upon acceptance.

3. Jury Criteria

The jury will review applications based on:

1. Originality
2. Quality & Craftsmanship
3. Appropriateness
4. Category (an attempt to balance the number of vendors in the following categories: general arts and crafts, foods, body care products, wearables, jewelry, decor, and home goods so that the chosen vendors have the best chance at sales!)

4. Acceptance & Waitlist

- Accepted vendors will be notified by September 20, 2025.
- If space is full, qualified applicants will be placed on a waitlist.
- Jury decisions are final.

5. Booth & Display Rules

- Booth spaces are approximately 10x8' and must be kept neat and safe, respecting the church belongings around them. Please, no tape or tacks on the walls.
- Tidy appearance: All tables must be covered to the floor on all visible sides.
- Displays must stay within assigned booth space and not block walkways.
- No open flames, strong fragrances, or hazardous materials.
- You may bring your own folding table and folding chair(s). One free 8' table will be available for the first 20 applicants who apply and wish to use it. Please indicate your wish to use the church-provided table and chair in your application.

6. Set-Up & Tear-Down

- Set-up: November 1, beginning at 8:00 a.m. Tear-down: November 1, 3:10 – 5:00 p.m.
- Vendors must remain open for the full event—early packing is not permitted.
- Vendors are responsible for transporting and setting up their own displays.

7. Sales & Taxes

- Vendors set their own prices and handle all sales transactions.
- Vendors are responsible for collecting and reporting any applicable taxes.

8. Conduct & Values

- All vendors are expected to treat guests, volunteers, and fellow vendors with courtesy.
- No offensive, profane, or discriminatory materials or behavior will be tolerated.
- This is a church-sponsored event—please be mindful of the environment and mission of the church.

9. Cancellations

- Booth fees are refundable only if cancellation is made before September 30 and the space can be filled from the waitlist.
- No refunds for no-shows or late cancellations.

10. Liability

- The church is not responsible for loss, theft, or damage to vendor property.
- Vendors are responsible for their own insurance coverage if desired.



To Pay \$10 Application Fee:

1) Follow the QR code and select "church event" from the fund menu or

2) Go to:

<https://onrealm.org/MeridianStreetUMC/-/form/give/now>
and select "church event" from the fund menu, or

3) Remit a check payable to "Meridian Street UMC" with your mailed application.



Your Information

Name: _____

Business Name (if applicable): _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Website/Social Media: _____

Category of Work

(Check all that apply — all items must be handmade by the applicant)

- ☐ Jewelry
- ☐ Textiles/Fiber Arts
- ☐ Pottery/Ceramics
- ☐ Woodwork
- ☐ Painting/Drawing
- ☐ Photography
- ☐ Home Decor
- ☐ Holiday/Seasonal Items
- ☐ Body Care
- ☐ Food items
- ☐ General Crafts
- ☐ Household
- ☐ Other: _____

Description of Work (Use the back of sheet, if necessary)

Please describe your work and the process used to create it (may be used in publicity):

Jury Submission Requirements

To be considered, please include:

1. Clear photo(s) of your work (JPEG or printed).
2. 1 photo of your display setup, if possible.
3. Completed application form.
4. Non-refundable jury fee: \$10
5. Application Deadline: September 15, 2025
6. Notification of Acceptance: on or before September 20, 2025

Booth Information

- Application Fee: \$10, non-refundable
- Booth Fee: \$25 (due upon acceptance).
- Do you prefer tables and chairs to be: _____ Provided _____ self-supplied?
- Electricity needed: _____ Yes (\$10 fee) _____ No

Special Needs/Requests: _____

Rules & Guidelines

- All items must be original, handmade work.
- No resale, mass-produced, or imported items permitted.
- You may share a space with another vendor if you have small quantities but both vendors must be juried and accepted in the same application. (Apply together.)
- Vendors may request more than one booth space (double-wide) for an additional \$25 fee.
- In the interest of providing the most successful sales opportunities for our accepted vendors, the jury reserves the right to limit the number of vendors in each category.
- Vendors must remain for the entire event.
- Your booth and goods must stay within your designated area.
- The church and its volunteers are not responsible for loss, theft, or damage.

Agreement

I have read and agree to the rules and guidelines above. I understand that my booth fee is non-refundable after acceptance.

Signature: _____ Date: _____

Mail or Email Applications To:

Meridian Street United Methodist Church Bazaar

Attn: Bazaar Committee

5500 N. Meridian Street, Indianapolis, IN 46205

Email: llorentz@meridianstreet.org

DEADLINE: September 15, 2025